

## Live Bait Theatre Basic Technical Advance Info

1. What time will you be arriving to start your set-up? \_\_\_\_\_
2. Do you require any help loading in? \_\_\_\_\_
3. Do you have any props, banners or merchandise that you wish to be lighted? \_\_\_\_\_
4. Do you require theatrical lighting for your event? \_\_\_\_\_
5. Do you need a stage? \_\_\_\_\_ What size (4'x8' sections)? \_\_\_\_\_
6. How many people will be on stage? \_\_\_\_\_
7. Do you require a dance floor? \_\_\_\_\_ What size (4'x8' sections)? \_\_\_\_\_
8. Do you require the seating risers to be set up? \_\_\_\_\_
9. Do you require chairs to be set up? \_\_\_\_\_ How many? \_\_\_\_\_
10. Do you require round tables to be set up? \_\_\_\_\_ How many? \_\_\_\_\_
11. Do you require rectangular tables to be set up? \_\_\_\_\_ How many? \_\_\_\_\_
12. Do you require any microphones? \_\_\_\_\_
13. Is there any music you would like to play? \_\_\_\_\_
14. Will there be a live band or dj? \_\_\_\_\_
15. If there is a band, how many members? \_\_\_\_\_
16. Do you have any visual displays you would like to present such as powerpoint or DVD? \_\_\_\_\_
17. Do you require a screen? \_\_\_\_\_
18. During your performance, do you require any stage-hands to move anything on or off stage? \_\_\_\_\_
19. After your presentation, do you require any assistance with disassembling or load out? \_\_\_\_\_
20. Do you require bar services? \_\_\_\_\_ What time for open & close? \_\_\_\_\_